

The Head Teacher's report

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What is a governing body's role?

- Ethos and values
 - Finance
 - Hold the school to account for standards
 - (Community engagement)
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- Strategic
 - Proactive
 - Intentional
 - Meticulous

What is a HT's report for?

- Termly update on strategic school matters to help governors carry out their role effectively
- Support and challenge
- Working/communicating with SLT

What should it contain?

- No rules about content or length
- Triangulation
- Strategic document
- Concise
- Ofsted criteria
- General overview for all governors. More detail in committee meetings
- Confidential but public document

Put your report in context

- Different models of governance
- What do the different tiers of governance do?
- Scheme of Delegation
- Statutory duties
- Who needs to know ?
- Communication between levels of governance is vital

Activity

- Look through the example HT report provided and your most recent HT report and identify all the ways in which they are strategic documents
- What information do they give you to help you carry out your 3 core functions?
- Is anything missing?

How to use the report to support and challenge

- Open questions
- Look beneath the surface
- Why?
- Who?
- When?
- What worked?
- What needs to be done differently?
- Are there any worrying trends/trouble ahead?
- Use it as the basis of monitoring visits

How to use the HT report to support the SLT.

- Celebrate success
- How can we help?
- Confirm information from other sources

Next steps

- What works well?
- Could be better if.....
- Get support
- Talk to other schools in your area
- Collaborate